

WANTED

TELLER/BOOKKEEPER

United Bank & Trust Company is seeking a full-time teller/bookkeeper at their Sheffield office.

A qualified applicant must be computer proficient, detail oriented, and able to multi-task. In addition to basic teller responsibilities, applicant must be able to combine excellent customer service abilities with basic accounting skills.

UBTC offers competitive pay and an excellent benefit package. Comparable work experience is a plus. Please send resume with cover letter to:

*John J. Trewin, President & CEO
United Bank & Trust Company
202 Gilman Street, Box 647
Sheffield, IA 50475
jtrewin@ubtc.net*

